



Minutes of the Management Committee, Levenmouth Academy, Methilhil on Thursday 29th November.

Present: Mark Clunie, George MacDonald, Ken White, Jennifer Mann, Kenny Crichton, Greig Hopcroft, Alistair Cameron, Don Burns and Liam Redpath

1. Welcome

Alistair Cameron welcomed all to the meeting.

2. Apologies for Absence

Gordon Fyfe and Alistair McCabe

3. Minutes of previous meetings

3.1 Committee Meeting Held on Thursday 16th August

Approved – Ken White

Seconded – George MacDonald

4. Chair Update

Alistair Cameron advised that it has been a very busy period recently with contact happening between numerous sporting groups including recent conversations with Cllr David Graham around Enigma Gymnastics and their heating issues. Alistair has recently met with Jamie Moffat with regards to Balwearie Sports Hub as there is a lot of great work going on there. Alistair has advised that he has spoken to several clubs who are looking for funding help. Greig Hopcroft has advised that number of these clubs are not members of the Sports Council. On the whole, Alistair advised that there is a lot of positive interactions with the member clubs and it is good to see.

Alistair continued by advising that there are a number of working parties he is involved in who are looking at a Kirkcaldy Half Marathon in 2019 along with introducing a parkrun in Glenrothes.

Alistair continued by stating that he is looking to stand down as Chair which he does reluctantly but Alistair knows that the time is right to step down just now. Alistair advised that his work as a Councillor is meaning he is involved in a lot of the projects from a Councillor point of view also.

Alistair finished by advising that he is looking to continue on the Sports Council as an ordinary member.

5. Secretary Update

Liam Redpath advised that the Secretary role has been generally busy with all the correspondence listed for the committee to see. Liam continued by saying it was good to see the new grant and affiliation forms are now being submitted to both him and Greig.

Liam advised that Cllr Altany Craik was replaced in June last year by Cllr Craig Walker but this communication was missed. All the correct email distribution lists have been updated to ensure Craig now gets all correspondence.

The concern was raised over the emails that were sent out by Jamie Moffat and if these are distributed to the members. Liam is to take this away and confirm who these emails go to.

Greig Hopcroft asked about the privacy statement, Liam Redpath advised this was a work in

progress and should be completed in the next few weeks. Liam is also going to be looking at the constitution and ensuring this is fit for purpose.

6. Development Officer Update

Greig Hopcroft began by advising that there has been interest from a new group to join, it is a speedway group. They are based in Dunfermline, but they have members from Glenrothes and Kirkcaldy who all train locally. Greig advised the club see themselves as a minority sport and looking to join to help promote themselves more.

It was raised by Ken White that we currently have three member clubs who are from all over Fife (Fife AC, Fife Referees and Swimming Clubs) therefore just because their current location does not mean they are not eligible to join. Greig is going to ask club to submit an affiliation form.

Greig continued by advising there have been new clubs who have joined recently: Kinghorn Tennis Club, Glenrothes Triathlon Club and Glenrothes Swimming Club.

Greig also stated that the sub-committee had approved a £145.35 grant for Fife Synchronised Swimming Club

Greig sought clarification from Management Committee on his current role after a recent meeting, the ways of working were getting confusing. Greig is to deal with all Social Media posts and communication with Liam Redpath responsible for all emails and membership renewals.

7. Finance

Don Burns advised that the pay in books were currently missing and this had been reported to the bank. Don continued by presenting the accounts which were updated on 30th October.

Don advised that the examiner has made the below recommendation:

-When grants are updated, there should be minutes from meetings to show where these have been approved.

-The examiner believes there should be a sub-account for the awards

Liam Redpath raised a point that a budget for the awards should be set to ensure there is a limit on spending. Don Burns followed up by advising that when we are purchasing equipment, this should go out to tender to ensure the best price has been found.

8. Link Officer

Jamie and Michael were unable to attend therefore Greig provided any updated from the Link Officer in his update.

9. Active Schools Coordinator

Mark Clunie advised that there has been a bit of change in Central Fife recently but no change in Glenrothes but they have been asked to pick up different remits in attempt to re-balance workload. Mark advised that there is a target put in place of 'don't do easy' and this is looking at the 25% of kids that are not active. There is an introduction of a lot of parent child learning programmes to attempt to provide a better standard of life experience.

10. Any Other Competent Business

10.1 – United Soccer Experience Application – The application was sent a recorded delivery letter asking for an updated constitution with two signatories, there has been no response to this therefore no further action will be taken.

10.2 – Grants Sub-Committee – Liam Redpath raised for clarification on the Grants sub-committee. It was confirmed that this sub-committee is Don Burns, George MacDonald and Kenny Crichton with Greig Hopcroft and Michael Kavanagh to be sent all grants

10.3 – Awards – George MacDonald advised that the awards planning is at an early stage. George and Ken have met with Matthew Elder who confirmed that the Fife Free Press would continue to support this event. The date has been set as Thursday 7th March. Kenny Crichton advised that he is disappointed in the lack of correspondence about the award. Liam Redpath advised that he has seen some in his mailbox but advised he did not think this needed to be sent on. Liam to send out to committee any updates on this. George MacDonald has advised that he is looking for the sub-committee for the awards to be George MacDonald, Ken White, Liam Redpath and Greig Hopcroft. This was agreed by the Management Committee and George MacDonald is to prepare a full report for the next meeting

10.4 – Officer Bearer/Ordinary Committee Members – Liam Redpath advised with Alistair stepping down this leaves the position of Chair vacant. Liam proposed for Kenny Crichton to be made interim chair until the AGM in September. This was seconded by George MacDonald. Liam Redpath also proposed to co-opt Alistair Cameron as an Ordinary Committee Member, this was seconded by Kenny Crichton.

11. Proposed Date of Next Meeting: Kirkcaldy Area – Thursday 31st January

12. Closure – Meeting closed at 8:45pm