



**Management Committee Meeting
Levenmouth Academy
Thursday 28th November 2019**

Present: Liam Redpath, Danielle Law, George MacDonald, Jenn Noble, Rebecca Reader, Cllr John O'Brien, Allan James,
Cllr Gordon Langlands, Craig Watson, Alan Johnstone
Apologies: Ken White, Alistair McCabe, Kenny Crichton, Greig Hopcroft

| Agenda Item | Update | Task | Status |
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| 3. Minutes of previous meeting | Not circulated to members | Rebecca Reader to circulate prior to next meeting for approval | Complete |
| 4. Chair update | Nothing to report, keen to start to understand the needs and wants from member clubs (minute taker not present) | | |
| 5. Secretary & 6. Development Officer | 86 members currently, one new member and one renewal this period. 4 new grant applications, 3 approved. Discussion around criteria for funding. | RR to circulate member club info to committee. Don Burns to invoice all member clubs for renewal come January. RR to query if KCFSC can ask to see a club's accounts prior to granting funding. | Complete Awaiting update Awaiting update from Active Fife |

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| | Query around what support we can offer to a business (rather than a club). | RR to raise with Active Fife. | Complete |
| | Scottish ClubSport affiliation pending. | RR to query benefits of affiliation with National Development Officer. | With chair |
| | East Fife Sports Council have invited KCFSC to attend their annual awards on Wednesday 18 th March. Rebecca Reader and Danielle Law to attend. | Report back to EFSC. | Complete |
| | #CelebrateNationalLottery25 applications are open. Deadline Friday 6 th December. | RR to apply. Committee members contacted for suggestions, application will be made Wednesday 4 th Dec. | Complete |
| | Minutes from previous meetings to be added to the website (AGM, committee meeting July 2019). | RR to discuss with Greig Hopcroft. | July minutes for approval AGM minutes added |
| | Allan James suggested asking member clubs to suggest agenda items for committee meetings, all agreed. | RR to email member clubs four weeks prior to committee meetings inviting agenda items. | Ongoing |
| | Discussion around sensitivity level used on agenda. | RR to remove "Private" from future agendas. | Complete |
| | KCFSC are now on Instagram. Discussion followed around Twitter. | RR to set up a Twitter account. | Complete |
| 7. Finance | Don provided an update (minute taker not present) | | |

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| 8. Link Officer | Report provided, included in meeting papers. | | |
| 9. Active Schools Coordinator | <p>Craig Watson explained "pay what you can" which some multi sport classes are using to try to reduce the barrier to participation.</p> <p>"It has been found in the past by simply making something FREE you dont always get the individuals you want due to them feeling ashamed and being tagged as the ones having to go the free class. Also by attaching a small fee it makes it more realistic if they are transitioning into a club so more likely to continue in that sport for longer. There has been a little bit of work in small areas about trying to find out if clubs do offer reduced fee's etc to some members if needed however to get a bigger picture it would be great to pull some sort of database together.</p> <p>I think a reassurance to clubs that this information would not be widely advertised might give them some confidence in offering it. We could target specific pupils that we are working with and know that the system would not be taken advantage of. This could come in the way of a referral system from Active Schools to member clubs."</p> | RR to write to member clubs to see if any are operating a similar scheme. | Not complete |
| 10. AOCB | Annual Awards | RR to add to future agendas. | Ongoing |

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| | <p>George MacDonald gave an update on the status of the awards. All awards will continue to be supported as in previous years.</p> <p>Discussion around FSLT membership for the Senior award.</p> <p>Discussion around disparity of funding between Sports Councils. Cllr John O'Brien suggested applying to each Area Committee.</p> <p>Allan James suggested highlighting different events between member clubs and encouraging crossover events. Possibility of networking events was discussed.</p> | | |
| 11. Date of next meeting | Thursday 30 th January 2020, 6pm, Gilvenbank Community Sports Hub | | |