



**Minutes of the Annual General Meeting
BF01, Fife College, Kirkcaldy
Thursday 26th September 2019 at 6:30pm**

Present: Kenny Crichton, Greig Hopcroft, Rebecca Reader, Alistair McCabe, Ken White, Cllr John O'Brien, Danielle Law, Don Burns, Jenn Noble, Meg Buchannan, Cllr Alistair Cameron, Allan James, Cllr Judy Hamilton, Cllr David Ross, George MacDonald

From Item 8: Alan Johnstone

1. Welcome

Kenny Crichton welcomed all to the meeting and apologised to those who were missed from the meeting notification and subsequently were unable to attend.

2. Apologies for Absence

Gail Prince, Gordon Fyfe, Richard Brickley, John Vaughan, Cllr David Graham, Liam Redpath

3. Minutes of previous AGM held on 27th September 2018

Item 11 – Cllr Craik had been in touch via email to explain his lack of engagement was due to Cllr Craig Walker taking up the role for Glenrothes Area Committee.

Otherwise agreed as a true record.

4. Chair Annual Report

Kenny Crichton read the following report

"Evening all, firstly thank you for coming along tonight.

As some of you may know I stepped into replace Alistair Cameron as he had too many other commitments and felt he couldn't do the role the justice it deserved.

Over the past year we have continued to support local clubs in our area with funding and advice to support their great work.

We have worked closely with our fellow sports councils in becoming more aligned where relevant. For example in areas of funding and looking to update our constitutions.

However none of this would be possible without the committed individuals on our committee. Special thanks has to go to George MacDonald, Ken White and Greig Hopcroft for the power of work they put in to making the Annual Awards the success they are. Plus thanks to the rest of the

committee for their support on the night. Also a special thanks to Greig Hopcroft our Development officer who has worked tirelessly over the time he has been with us for which we wouldn't have the membership number and relationships we have with clubs we have today. Thank you Greig and welcome to Rebecca Reader who comes on board as his replacement.

My term in the role has been a real pleasure however I do not wish to stand again as Chair but I am happy to continue as a committee member.

I am happy to answer any questions."

5. Secretary Annual Report

Greig Hopcroft read out the following report on behalf of Liam Redpath

"Over the last year it has been a busy one for me as secretary. A massive thanks, as always, to Greig for his support, guidance and willingness to help in all situations for the queries that our membership have. Greig stepping down from his role is a massive loss to the sports council but I am very grateful that Greig will be staying on to support over the next 6 months.

This was my first year doing the renewal process which was a mammoth task. This is something that the next committee should look to see how this can be improved and I am sure that Don will be ready to get his teeth into this.

Our 11th annual awards went off perfectly and my thanks to George for organising this and I look forward to how we all as a committee can support George next year.

The secretary role over the last few years has reduced and transformed into something more. This is why the decision to combine both the secretary role with the role of the development officer is something I wholeheartedly agree with and support. I am sure that Rebecca will do an amazing job and bringing the committee together is a challenge which I am looking forward to.

I will not be stepping away from the committee but seeking election as Chair, this is a new challenge which I am really looking forward to and building on the great foundations that Kenny has built.

Thank you for all your support in my time as Secretary and I look forward to taking over as Chair."

6. Development Officer Annual Report

Greig Hopcroft read out the following

"Good evening everyone.

Firstly, just a quick summary of this year's goings on from my point of view - it has been another hugely positive year on the whole.

I reported last year about our brand-new grant scheme which the 3 fife sports councils along with fife council had come up with. It has been hugely successful and has helped iron out many of the inconsistencies across the 3 areas.

Fife Sport Strategy continues to progress and is now in the final stages of consultation and is moving forward towards a final strategy being ready.

Unfortunately, we lost a few member clubs due to non-payment of invoices, but we did gain 10 brand new members this year. We were up to 85 member clubs but there are 10 who haven't paid, so those clubs are currently not members – but it's on Rebecca's list to chase them.

We have been working hard on developing a brand new constitution to better suit the needs of the organisation – this is just about finished and Liam/Rebecca are going to work with Fife Voluntary Action to get this completed. We will need an EGM at some point in the near future to adopt the new constitution, so watch this space.

We had another record attendance at our annual awards night at Fife College this year, nearly 200 were in attendance and it was a fantastic evening. Thanks, in the main go to George and Ken but also to Matthew Elder of the Fife Free Press who are all involved with things kicking off as early as October time – so lots go on behind the scenes that possibly goes un-noticed. A vast array of talent was recognized on the night that's for sure. 2020 preparations begin in a couple of weeks again!

In the sports council year we had 12 applications for funding, totalling £5495.35 and we approved 8 of these at a total of £3645.35. Reasons for rejection were (1 x not members, 1 x less than 12 months since last, 2 passed to FC scheme due to nature of application)

We had a sub-committee setup (George, Don and myself) to advertise, deal with applications, interview and appoint a new development officer. The process on the whole was pretty smooth and we managed to appoint Rebecca who started in early September.

Tonight, completes my 3rd and what is now final year in the post of Development Officer. It has been a fantastic 3 years and in my opinion the Sports Council has made huge progress in that time.

It's a role I have thoroughly enjoyed, and it was with a heavy heart that I decided to give notice of my intention to leave the post back in May to allow me to concentrate on personal business interests.

I believe we have found an excellent replacement in Rebecca and I'm sure she will continue to develop the Sports Council and take it to the next level – so I personally would like to wish her all the best in the role.

I have however, agreed to remain with the Sports Council for a further 6 months in a much-reduced capacity to deal with the website and to help with further handover issues should they arise. I will never be far away, so will remain connected where possible and who knows I may even get an invite to the awards as a guest.

I would like to thank everyone who has been involved with the Sports Council committee over the 3 years not only for giving me a chance to take this role on but (in the main) allowing me to express my vision and deliver on that vision for the Sports Council.

I have learned a lot and I hope I have passed on lots of my knowledge to others both within the organisation and also to our member clubs.

Thanks again, and all the best for the future

7. Annual Accounts

7.1 Presentation of Accounts for Year ended 30th June 2019

Don Burns highlighted a comment made by the Independent Examiner about possible discrepancies, Don clarified that this is due to grants coming in at different times during the year. Awards cost has increased slightly. Miscellaneous includes costs of printing banners. Amount against Paypal is their service charge.

Kenny Crichton suggested targeting more sponsorship for the Awards to generate income, and that local businesses would likely be keen to get involved. Kenny then commented that we continue to challenge applications for grants and we check with and refer clubs to Fife Council where appropriate, and that this works well.

Greig Hopcroft stressed the importance of making a case for increased funding going into 2021, as the Development Officer post is not covered by Fife Council funding and we need to absorb this cost with our income.

Greig then suggested contacting SALSC and querying the value of affiliation, particularly now as the cost has increased.

There are currently 10 renewals outstanding, Rebecca Reader to contact these clubs.

Proposed George MacDonald

Seconded Ken White

7.2 Appointment of Independent Examiner

All agreed to continue with status quo.

7.3 Affiliation Fee 2019/2020

All happy to continue with current fees (Team £10, Hub £15, Individual £5)

8. Election of Officer Bearers and Management Committee

8.1	Chair	Liam Redpath	<i>Proposed George MacDonald Seconded Kenny Crichton</i>
8.2	Vice Chair	Danielle Law	<i>Proposed Don Burns Seconded Ken White</i>
8.3	Secretary	Rebecca Reader (as part of the new Development Officer role, not proposed and holds no voting rights)	
8.4	Treasurer	Don Burns	<i>Proposed Ken White Seconded Kenny Crichton</i>
8.5	Management Committee	George MacDonald, Jenn Mann, Alistair McCabe, Allan James, Ken White, Gordon Fyfe, Kenny Crichton, Alan Johnstone	<i>Proposed Cllr Alistair Cameron Seconded Cllr John O'Brien</i>

9. Honorarium

George MacDonald to receive £500 for work done on the Awards night	<i>Proposed Ken White Seconded Kenny Crichton</i>
Liam Redpath to receive £500 for secretary role	<i>Proposed Don Burns Seconded Kenny Crichton</i>

10. AOCB

George MacDonald advised that we intend to hold the Awards on the first Thursday in March. A meeting has been arranged with new management within Fife College.

Kenny Crichton highlighted the perceived lack of information shared between meetings and encouraged all to access minutes on the website and to contact the secretary with any queries and praised the KCFSC for being forward thinking and proactive in the way we fight for our clubs.

Cllr John O'Brien thanked Kenny Crichton on behalf of Fife Council for his work as the Chair.

11. Closure

The meeting was closed.